

# SIGN UP FOR AUTOMATIC FUNDS TRANSFER

## Do you forget to pay your Village of Wellington utility bill on time?

If so, you have the option of taking advantage of our "automatic funds transfer" to pay your utility bill automatically.

To sign up for this program, fill out the authorization form below. You must return it to us with a voided check or if paying from your savings account, send us a voided savings withdrawal slip.

### HOW DOES IT WORK?

- \* It will take approximately 30-45 days to set up AFT from your bank account.
- \* Please continue to pay your water bill with a check until your bill reflects the message
- \* "YOUR BANK ACCOUNT WILL BE DRAFTED FOR:"
- \* Your monthly bill will allow approximately 10 days to review charges before your payment is deducted.
- \* The amount of your bill will be drafted approximately 15-20 days after the billing date.

If you have questions or need assistance, please don't hesitate to call us at 561-791-4010.

*Return or fax this form and voided check to 561-791-4015 or drop off at  
the Village of Wellington Water Customer Service, 12794 Forest Hill Boulevard Suite 23, Wellington, 33414*

### VILLAGE OF WELLINGTON CUSTOMER INFORMATION

Utility Account No. \_\_\_\_\_ Applicant's Name \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Work Phone No. \_\_\_\_\_ Social Security No. \_\_\_\_\_

### BANK AUTHORIZATION INFORMATION

Bank Transit No. \_\_\_\_\_ Bank Account No. \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Account: Checking  Savings  Do not forget to enclose a "VOIDED" check or savings withdrawal slip

I hereby authorize the Village of Wellington Utilities to initiate AFT entries (charges) to my bank account and my bank to accept and post such charges for the payment of utility bills rendered to me by the Village of Wellington Utilities. I understand that if I change my bank account or decide to withdraw from the program, I must allow a reasonable amount of time (approximately 30 days) for the Village of Wellington Utilities and the bank to terminate service. I have the right to stop payment of charge entries before my account is charged and have any incorrect charges corrected by notifying the Village of Wellington Utilities Customer Service Center.

CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NOTE: Some Canadian and foreign banks may not currently participate in the bank clearing house network, and therefore, must be researched prior to final approval.



*This Form available at [www.ci.wellington.fl.us](http://www.ci.wellington.fl.us)*